



Anne Rooks
Property Manager

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RESPONSIBILITY ON THE TEAM

As a Property Manager, Anne provides management services for a portfolio of office buildings in the Raleigh area, focusing on providing excellent service to owners and tenants. Responsibilities include tenant retention, financial stewardship for the properties, development and implementation of budgets, contract and risk management, maintenance, marketing and construction management.

CAREER SUMMARY

Anne began her career in the real estate industry as a mortgage loan processor in Richmond, Virginia. She also spent five years working the telecommunications industry as a Project Manager, assisting companies such as Nextel, Verizon, Cingular and SunCom in locating and leasing space for their equipment. She joined Grubb & Ellis|Thomas Linderman Graham in 2006 as a member of the company's Client Service Department.

EDUCATION

- Randolph-Macon College - Bachelor of Arts, Business/Economics
- Licensed Real Estate Broker, North Carolina
- Notary Public, North Carolina

PROFESSIONAL AND COMMUNITY AFFILIATIONS AND RECOGNITIONS

- 212 Degree Award, 2006, Grubb & Ellis|Thomas Linderman Graham